



EVERGREEN PARK COMMUNITY HIGH SCHOOL DISTRICT 231 2023-2024 RESIDENCY VERIFICATION FORM

PLEASE PRINT LEGIBLY AND COMPLETE ALL FIELDS

Student Name: _____ Date of birth: ____/____/____ Student ID: _____

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Student Name: _____ Date of birth: ____/____/____ Student ID: _____

Parent/Guardian Name: _____

Contact Phone: _____ Contact Email: _____

Has your address changed since the last time you proved residency? ☐ Yes ☐ No

I, _____, reside at _____
<i>Name of Parent/Guardian</i> <i>Address</i>

You must provide documentation showing you **reside at** the address listed above. All documents must be current and show your name and address. PLEASE NOTE: If parent(s)/guardian(s) reside with someone else, the guardian(s) must provide documents from Categories A and C and the homeowner/lessor must provide documents from Categories A, B, and C, as well as fill out an Affidavit of Residency (page 3).

☐ Own

☐ Rent

☐ Lives with (must complete affidavit)

Category A (One of the following): – must include parent(s)/guardian address

_____ State Issued Driver's License

_____ Government Issued Photo ID

_____ State Issued ID Card

_____ Photo ID from Foreign Consulate

Category B (Two of the following):

_____ Most recent property tax bill, including proof of payment (Owner)

_____ Current mortgage statement with proof of payment for property taxes (Owner)

_____ Homeowner insurance policy **declaration page** (Owner)

_____ Current lease **AND** proof of payment - **Lease must be valid on the first day of the school year** (Renter)

_____ Landlord's Certificate of Inspection from the Village of Evergreen Park (Renter)

Category C (Two of the following – must include parent name, address, and dated within the last 60 days):

_____ Current Gas Bill

_____ Vehicle Registration

_____ Current Electric Bill

_____ Automobile Insurance Policy

_____ Current Water Bill

_____ Payroll Stub

_____ Life Insurance Policy

_____ Bank Statement

_____ Medicaid Card

_____ Public Aid Card

Affirmation and Warning – MUST BE COMPLETED BY EVERY PARENT/GUARDIAN

Please read the following statements and **initial each**:

_____ I affirm that the information presented in this verification form, in connection with any investigation of my residency or the residency and custody of the student, is true, complete, and accurate.

_____ I understand that knowingly or willfully providing false information to a school district regarding the residency of a child for the purpose of enabling that child to attend any school in that district without the payment of nonresident tuition is a Class C misdemeanor.

_____ I understand that knowingly enrolling or attempting to enroll a child in the school of a school district on a tuition-free basis when I know the child to be a nonresident of the school district, unless the nonresident child has a lawful right to attend, is a Class C misdemeanor **and I will be liable for payment of tuition, fees, and all other applicable fines, plus 10% per Illinois School Board of Education Code.**

_____/_____/_____
Date

Adult (Signature)

Adult (Print Name)

If you have any questions or to schedule an appointment, please contact the Registrar at rmayo@evergreenpark.com or (708) 398-1275.

**IF THE PARENT/LEGAL GUARDIAN IS RESIDING WITH ANOTHER FAMILY WITHIN THE DISTRICT,
AN AFFIDAVIT OF RESIDENCY IS REQUIRED**

If parent(s)/guardian(s) reside with someone else, the guardian(s) must provide documents from Categories A and C and the homeowner/lessor must provide documents from Categories A, B, and C, as well as fill out an Affidavit of Residency.

When utilizing an Affidavit of Residency you are subject to random residency checks by our police liaison, at which time you will have to show proof that the student and legal parent/guardian reside at said address.

**AFFIDAVIT OF RESIDENCY
To be completed by Property Owner/Lessor**

Resident is a: ☐ Property Owner ☐ Lessor

I verify the following information for _____
Name of Student(s) and Parent/Guardian

I, _____ state that I am the owner/lessor of the residence
Property Owner/Lessor First and Last Name

located at _____;
Address of property within Dist.231/Number, Street, Apt. #

I state that the above-named student and the parent/guardian(s) of named student have been living at the above address since ____/____/____ and to the best of my knowledge will continue to reside at this address until ____/____/____.

I am aware that giving false information can lead to the student's removal from school and is a legal/criminal action.

(Signature of Property Owner/Lessor) Date: _____

Address: _____ Phone: _____

SUBSCRIBED and **SWORN** before me on this _____ day of _____, 20____

Seal _____ **Notary Public**